

**REGULAR BOARD MEETING**  
**@ The Russell Town Hall @ 6:00 pm**  
**09/19/2023**

**PRESENT:**

Supervisor White  
Councilor Burnham  
Councilor Beachard  
Town Clerk -Tess Eells  
Councilor Kerr  
Councilman -vacant  
Highway Superintendent Meilleur

**GUESTS:**

Bobby Knox  
Trudy Hendrickson  
Larry Denesha  
Morris Jeffries  
Erika Rowe

**Pledge:**

The meeting was called to order at 6:00 pm by Supervisor White

**PUBLIC DISCUSSION:**

**MORRIS JEFFRIES:** I was wondering about the bathrooms at the ballfield. Tim stated it is in my report.

Superintendent Meilleur asked when the dock comes out. Supervisor stated anytime now. Richard will do it next week. Trudy Hendrickson stated she sees children down there fishing.

**ACCEPTANCE OF THE MINUTES:**

A motion was made by Councilor Kerr and seconded by Councilor Beachard to accept the minutes from 08/15/2023 as presented by the Town Clerk.

Ayes-4 Beachard, Burnham, White, Kerr

Nays-0 motion carried.

**TOWN CLERK REPORT: 09/19/2023**

August 2023 Report:

15 dog licenses	90.00
Hunting licenses commission	164.26
24 Certified copies	240.00
2 Bldg Permits	50.00
5 Marriage Licenses	37.50
0 impoundment fees	.00
Fax & copy money	.00
0 donations	.00
<u>Revenue to supervisor:</u>	<u>\$581.76</u>
<u>Disbursed amounts:</u>	
Ag & Market (spay, neuter program)	25.00
NYS Department of Health	112.50
Decals	2,799.74

Total Disbursed

\$3519.00

A motion was made by Councilor Burnham  
Seconded by Councilor Kerr  
Ayes-4 Beachard, Burnham, White, Kerr  
Nays-0 motion carried  
To accept the clerk Report as presented

**BALL FIELD COMMITTEE REPORT:** Included in Supervisor report

**SUPERVISOR REPORT:** Timothy White  
Financial Report

-Details of all income and expense transactions have been filed with the town clerk.  
-Account balances as of September 19, 2023 for the general fund, highway fund, capital improvement fund, and street light fund have been filed with the town clerk.

-The earliest I could get concrete is the 6th of October. I have it ordered for 7:30 am and Andy wood is going to give us a hand pouring it. He has the tools to screed it off and finish it so that will be handy. Any other help will be much appreciated.

-We have \$24,000 left to come in for revenue to meet the budget, and there is 3 more months and one more sales tax check, so we are in very good shape. The sales tax checks have been running around \$120,000.

-Sales tax is \$32,374.00 more than I budgeted for.

-I have been working on the budget and hope to have a tentative budget ready for the board to review by the end of next week.

-Councilor Burnham asked what happened to the Fire Tax? Supervisor White stated he will check on it he does not think it came last year either.

Timothy White  
Town Supervisor

A motion was made by Councilor Beachard and seconded by Councilor Burnham to accept the supervisor report as presented.  
Ayes – 4 Beachard, Burnham, White, Kerr  
Nays – 0 Motion carried

**LEGISLATURE REPORT:** Larry Denesha

- We had our 2022 Financial Audit and for the 5<sup>th</sup> year in a row they had no findings.
  - The Emergency Service building has Prints/plans ready to go out to bids on Monday estimated cost \$5.6 million with no expense to the taxpayers.
  - We passed a resolution opposing the Ammo Performance background check. Pistol permits went from a 5 year to a 3-year renewal.
  - We passed a resolution opposing the issuance order for placing immigrants in St. Lawrence County. Massena airport hanger does not have the means to house them. According to ICE St. Lawrence County somehow got put on the list.
  - We signed a contract with JJ Keller for highway driving training. 5 employees have finished the training and have their CDL's.
  - Public Health put out a memo that COVID is on the rise. Wear a mask when needed, hospitals are requiring a mask again. If positive quarantine for 5 days. Stay up on your COVID vaccines because it is here to stay.
  - Our budget review is done with county departments and budget is looking good. Sales tax is still coming in good.
  - Supervisor White gave Larry our Local law #1 of 2023 pertaining to parking on all roads in Russell near guiderails.
- A motion was made by Councilor Burnham and seconded by Councilor Kerr to accept the legislature report as presented.

Ayes – 4 Beachard, Burnham, White, Kerr

Nays – 0 Motion carried

**FIRE DEPARTMENT REPORT:**

RUSSELL FD: Bobby

- We are having heating ducts done
- Next month the floors will be done
- We are having a election Day dinner serving turkey.
- In December we will sell Christmas trees and have a Chicken BBQ.
- Richard stated the pump house has been pumped out.

A motion was made by Councilor Beachard and seconded by Councilor Kerr to accept the FD report as presented

Ayes – 4 Beachard, Burnham, White, Kerr

Nays – 0 Motion carried

**HIGHWAY SUPERINTENDENT REPORT: 09/19/2023 \* Richard Meilleur**

We have been busy cutting brush on the Russell-Pyrites and Hewlett roads.

We have crack sealed almost 6 miles of roads on Pestle, Fordham, and Blanchard Hill roads.

We also put stone on the Silver Hill to Cook Road.

We installed a new 15" culvert on Silver Hill Road on the Crackerbox end.

We also did ditching as needed.

We have been screening sand for winter roads, we are about 80% done.

We have fixed shoulders and added crushed stone to all of the washouts from the rains this summer.

The trucks are all cleaned up and running.

The motor is rebuilt and being installed back into the Roller.

I spoke to Kevin Burke he will be paving our projects, they will be late but we should get them done before the end of the season.

I would like to thank the men for another safe and productive month.

The new plow truck is in assembly now, it has been 2 years.

We are helping with paving in Fine this week, Finishing County Road projects around here and then doing Russell paving. The paving around the town hall and court may not get done because of time.

**HIGHWAY COMMITTEE REPORT:** Doug Beachard

- Talked about the paving projects.
- From the sales in Auction International can we get \$3,000.00 put back in machinery account.
- Talked about more heaters in the bays.
- The need for a furnace replacement was discussed. Cost around \$20,000.00
- Superintendent Meilleur stated he will check with our insurance about using metal posts to extend our roof further out back.
- The used oil furnace is working well.

A motion was made by Councilor Burnham and seconded by Councilor Kerr to accept the HWY Superintendent and HWY Committee reports.

Ayes – 4 Beachard, Burnham, White, Kerr

Nays – 0 Motion carried

**RESOLUTION # 49\*** Audit Report-Timothy White & Sandra Burnham

A motion was made by Councilor Kerr and seconded by Councilor Beachard to pay the following bills.

Fund	Vouchers	Total
General	229 - 250	\$16,813.41
Highway	135 - 148	\$49,476.57
Capital Improvements	6 - 7	\$ 3,669.81
Streetlights	9	\$778.09

Ayes-4 Beachard, Burnham, White Kerr

Nays-0 motion carried

**OLD BUSINESS:**

- Supervisor White asked if the board wanted the ads ran again for bids on town hall steps and chimney/re-pointing stones. Tess will advertise again in North Country this week and Watertown Times to have bids in by October 16<sup>th</sup> before next meeting.
- The fences, pouring cement for post footers will get done October 6<sup>th</sup>.
- Councilor Burnham asked Richard if the old sign board by town hall steps could be yanked out. He said yes, they will do that.

**NEW BUSINESS:**

- Trudy Hendrickson asked when will the bridge be fixed. Supervisor White stated the bridge crew has been moved to do shoulders so not sure when it will get fixed.
- Washouts on county roads were mentioned, Larry stated the county has 530 miles of road to take care of, so things take awhile to get done.
- An email was sent asking if a burial plot could be purchased in the Palmerville cemetery. Tess has an email out to Division of cemeteries and Tim will check into it more. It is a town cemetery.

A motion by Councilor Burnham and seconded by Councilor Kerr to adjourn at 6:40 PM.

all were in favor.

Respectfully submitted by Tess Eells-Russell Town Clerk



**AFFIDAVIT OF PUBLICATION**

*North Country This Week*

**State of New York,**

**County of, Saint Lawrence,**

The undersigned is the authorized designee of **North Country This Week**, a **Weekly** Newspaper published in **Saint Lawrence County, New York**. I certify that the public notice, a printed copy of which is attached hereto, was printed and published in this newspaper on the following dates:

August 04, 2023, August 25, 2023

This newspaper has been designated by the County Clerk of **Saint Lawrence County**, as a newspaper of record in this county, and as such, is eligible to publish such notices.

*Christina Henke Rea*

Signature

Christina Henke Rea

Printed Name

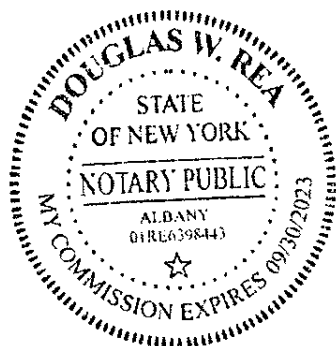
Subscribed and sworn to before me,

This 31 day of August 2023

*Douglas W. Rea*

Notary Signature

Notary Public Stamp



Town of Russell Town Clerk





**AFFIDAVIT OF PUBLICATION**

*North Country This Week*

RUSSELL

ADVERTISEMENT FOR  
BID

The Town of Russell is accepting sealed bids on these projects: Project # 1 Town Hall Step replacement/ Engineered plans are available and Project # 2 Repairing the Chimney and re-pointing stones. We offer prevailing wages. The engineered step plans are available by calling the Town Clerk at 315-347-2358. Sealed bids are to be in by September 15, 2023. Sealed bids will be accepted at the Town offices at 4 Pestle Street, PO Box 628 Russell, NY 13684. Office hours are Monday through Friday 8:00 am to 1:00 Pm. Submittals shall be placed on a sheet of clean paper with the amount of bid legibly and clearly written or typed along with contact information including name, address, email address and phone number for said bidder. Bids shall be placed in a sealed envelope with the words "Project #1" , "Project #2" or Both Projects written on front and submitted to the Town Office before the deadline. The Town of Russell has the right to accept or reject all bids.