

REGULAR BOARD MEETING
@ The Russell Town Hall @ 6:00pm
05/21/2024

PRESENT:

Supervisor Matthews

Councilor Beachard
Town Clerk Darcie Cross
Councilor Kerr
Councilor Rowe
Highway Superintendent Meilleur

GUESTS:

Trudy Hendrickson
Robert Knox
Arlena Dafoe
Larry Denesha
Morris Jeffries

ABSENT:

Councilor Burnham

The meeting was called to order at 6:00 pm by Supervisor Matthews.

PUBLIC DISCUSSION:

- Arlena, from The Enrichment Group, presented the board with a thank you letter She said that they had received a grant since last December in which they had to keep track of what they had given out. They have given over 7,000 items have from their building. They will also need the road shut off at 2:00pm from intersection to Church for big wheel races the weekend of Russell Fest.

ACCEPTANCE OF THE MINUTES:

A motion was made by Councilor Beachard Seconded by Councilor Kerr to accept the minutes from 4/16/24 as presented by the Town Clerk

Ayes - 4 Matthews, Rowe, Kerr, Beachard
Nays - 0
Motion carried.

TOWN CLERK REPORT: 5/21/2024

April 2024 Report:	
17 dog licenses	98.00
Hunting licenses commission	18.28
1 Marriage License Comm	7.50

9 Certified copies	90.00
8 Building Permits	375.00
0 Impoundment fees	.00
0 donation for community room	.00
Fax and copy money	.00
<u>Revenue to supervisor</u>	588.78
<u>Disbursed amounts:</u>	
Ag & Market (spay, neuter program)	27.00
NYS Department of Health	22.50
DECALS Sweep	616.72
<u>Total Disbursed</u>	<u>\$1,255.00</u>

I have collected 88.02% of the taxes, another check has been sent to the county.

A motion was made by Councilor Rowe and seconded by Councilor Beachard to accept the Clerk Report as presented.

Ayes - 4 Rowe, Matthews, Kerr, Beachard

Nays - 0

Motion carried.

BALL FIELD COMMITTEE: Supervisor Matthews

- A bench has been ordered and should be delivered sometime this week.
- Only missing doors from the order from Lowe's.
- Holding off on digging for septic until bathrooms are built.
- Arlena questioned if there is electric at the ball field for The Enrichment Group's movie night for popcorn. There are a couple of outlets at the pavilion.

A motion was made by Councilor Kerr and seconded by Councilor Rowe to accept the Ball Field Report.

Ayes - 4 Rowe, Matthews, Kerr, Beachard

Nays - 0

Motion carried.

SUPERVISORS REPORT:

Supervisor's Report
May 21, 2024

1- Financial Report

-Details of all income and expense transactions have been filed with the town clerk.
-Account balances as of May 21, 2024 for the general fund, highway fund, capital improvement fund, and street light fund have been filed with the town clerk.

Budget modification; move \$8,957.12 from DA1120.0 Non-Property Tax Dist. By Cty. To A1120.0 Non-Property Tax Dist. By Cty.

This was a sales tax check that all funds were deposited into the one account and should've been partial deposit.

RESOLUTION: #40 Budget Modification #1

A motion was made by Councilor Kerr seconded by Councilor Beachard.

Therefore, the budget modification to move \$8,957.12 from DA1120.0 Non-Property Tax Dist. By Cty. To A1120.0 Non-Property Tax Dist. By Cty. has been approved.

Ayes - 4 Rowe, Matthews, Kerr, Beachard
Nays - 0
Motion carried.

Budget modification; decrease DA600 by \$5103.76, and increase DA5120.4, Bridges Contractual, by \$5103.76, as per 3/19/24 request (Resolution #29).

All supplies have been ordered for ballfield bathrooms, waiting on final delivery.

A bench has been ordered for ballfield, one -two-week delivery.

The library would like to replace a storage building that they use to have, at their expense, for extra storage, for library use only. *TABLED*

- The Enrichment Group said that this building is supposed to be used for their storage also. Dereck informed them that they cannot have their storage on town property. Trudy stated that the library is clean but they receive items every day. Dereck suggested the new building be put on private property. Especially with bed bugs and such. If the Library receives items for the Enrichment building with bed bugs then the Enrichment Group would lose their items that are in the library and the library would have to be fumigated. This has been tabled.

Dereck C Matthews
Town Supervisor

A motion was made by Councilor Kerr and seconded by Councilor Rowe accepting the supervisor's report.

Ayes - 4 Rowe, Matthews, Kerr, Beachard
Nays - 0

Motion carried.

LEGISLATURE REPORT: Larry Denesha

- Lyme & Tick born disease, in 2023 there were 250 cases reported. Public Health urges to seek medical attention if you have been bitten or think you have been bitten.
- Passed a Resolution calling on NY State to fully reimburse counties for district attorneys salary increases. They are set by the state, but the state doesn't help pay those salaries.
- Resolution passed for May 15th to be Peace Officer Memorial Day.
- 11 nursing home closures statewide since 2020. They couldn't get staffing. When homes do not have enough staff, the state fines them and adds to the financial problem of the nursing homes.
- State budget 2024-2025 is 237 billion dollars, 8 billion higher than last year. More than Texas and Florida combined. Of that 237-billion-dollar budget, 2.4 billion dollars is allocated to NYC to cover illegal immigrant costs who also get free healthcare, which our nursing home patients do not.
- State wanted to remove the Hold Harmless for school aid, which would negatively impact all the schools. They left in the budget. Schools budget will remain the same as last year.
- CHIPS is staying flat.
- AIM funding increased by 7%.
- August 20th from 5-7 there will be an ice cream social @ Hermon Library.

A motion was made by Councilor Beachard and seconded by Councilor Kerr to accept the legislature report as presented.

Ayes - 4 Rowe, Matthews, Kerr, Beachard

Nays - 0

Motion carried.

FIRE DEPARTMENT REPORT:

Russell: Robert Knox

- They have the July 20th band for Russell Fest.
- No truck back yet.

A motion was made by Councilor Kerr and seconded by Councilor Rowe to accept the Russell Fire Department report as presented.

Ayes - 4 Rowe, Matthews, Kerr, Beachard

Nays - 0

Motion carried.

DeGrasse: none

HIGHWAY SUPERINTENDENT REPORT: Richard Meilleur

Highway Report

We have been busy cutting shoulders on Silver Hill, Thurston, Curtis & Spicer Roads. We have also been grading and putting calcium chloride on our dirt roads.

We have been hauling crushed stone from Barrett's & gravel from Wayne French for our dirt roads.

We should be getting a check from Auction's International for about \$25,975.00 from the sale of surplus highway equipment. We also billed the Fire Dept for fuel & gas that was around \$4,000.00. We should also have \$10,000.00 left out of the Shared Service check from the St. Lawrence Highway Dept. That is \$40,000.00 of extra revenue generated by the Highway Dept. this year.

All equipment, fuel & labor was paid out of Highway Funds, and I would like to see that money go back into the Highway Dept so we can continue to upgrade our equipment & keep improving our roads. A pickup truck, black top & gravel are all needed to keep making good improvements.

Highway Superintendent
Richard Meilleur

- Richard would like to purchase another pickup truck.
- Richard presented his break down of work done and continuing work on roads. He also mentioned roads that were going to be worked on next year.

Chips, Pave NY, EWR, POP Projects 2024

1. Forbes Road: From Backus Rd to .67 miles south 1" shim + 1.5" top type 6 asphalt 16.5' width

Type 6	725 ton @ \$57.00	41,325.00
SLC Paving	¾ day @ 6,000.00	4,500.00
Shoulder gravel	150 yds @ 11	+ 1,650.00
	Total	\$47,475.00

2. Backus Road: From Blanchard Hill Rd to .4 miles east (to Forbes Rd) 1" shim + 1.5" top type 6 asphalt 16.5' width

Type 6	600 ton @ \$57.00	34,200.00
SLC Paving	¾ day @ 6,000.00	4,500.00
Shoulder gravel	100 yards @ 11.00	+1,100.00
Total		\$39,800.00

3. Marshville Road: From County Rt 17 to .65 miles west (Hermon t/l) 1" shim + 1.5" top 18' width

Type 6	1020 tons @ \$57.00	58,140.00
SLC Paving	1 day @ 6,000.00	6,000.00
Shoulder gravel	175 yds @ 11.00	+1,925.00
Total		\$66,065.00

4. Hewlett Road: From CR 25 to 2.0 miles east (Pierpont t/l) 17' width 1" shim + 1.5" top type 6 asphalt

Type 6	3,000 ton @ \$57.00	171,000.00
SLC paving	2.5 days @ 6,000.00	15,000.00
Shoulder gravel	500 yds @ 11.00	+5,500.00
Total		\$191,500.00

5. A) Pestle Street: From CR 24 to 300' west mill, tack & 2" overlay to 300' west type 7 top width varies

Type 7 top	235 ton @ \$60.00	14,100.00
Grass River Paving	\$30,350.00 (quote)	+30,350.00
Total		\$ 44,450.00

5. B) Pestle Street: From 300' west of CR 24 to 875' west of CR 24 (575' length x 18' wide) 2" type 6 overlay

Type 6 top	150 ton @ 57.00	8,550.00
SLC paving	½ day @ 6,000.00	+3,000.00
Total		\$11,550.00

6. Dutton Road: From CR 27 to .3 miles west 18' 6" wide 6" of crushed stone 2 1/2" type 3 binder 1.5" type 6 top

Type 3 binder	500 ton @ 53.00	26,500.00
Type 6 top	270 ton @ 57.00	15,390.00
Crushed stone	600 ton @ 10.50	6,300.00
SLC paving	1 day @ 6,000.00	+6,000.00
Total		\$54,190.00

7. Nolan Road: From CR 17 to .8 miles east (bus turn) 6" of crushed stone 18' width

2" crush stone	850 ton @ 10.00	8,500.00
5/8 crush stone	800 ton @ 10.50	+ 8,400.00
Total		\$16,900.00

8. Cook Road: From Silver Hill Rd to .8 miles southwest (to bus turn) 6" of crushed stone 18' width

2" crushed stone	800 ton @ 10.00	8,000.00
5/8 crushed stone	850 ton @ 10.50	+ 8,925.00
Total		\$16,925.00

Total of CHIPS Funds	\$524,519.69
Total of Projects 1-8	- \$488,855.00
\$35,664.69 Remaining/Rollover	

A motion was made by Councilor Rowe and seconded by Councilor Kerr to accept report as presented.

Ayes – 4 Rowe, Matthews, Kerr, Beachard
 Nays – 0
 Motion carried.

HIGHWAY COMMITTEE REPORT: Richard & Doug

- Above, Richard presented his break down of work done, continuing work on roads, & also mentioned roads that were going to be worked on next year.
- They will discuss at their Highway Committee meeting.

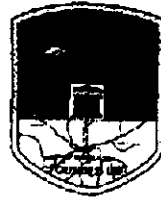
A motion was made by Councilor Kerr and seconded by Councilor Rowe to accept both report as presented.

Ayes – 4 Rowe, Matthews, Kerr, Beachard
 Nays – 0

RESOLUTION: #41 Audit Report – Supervisor Dereck Matthews & Councilor Sandra Burnham

A motion was made by Councilor Beachard and seconded by Councilor Kerr to authorize paying the following bills.

Town of Russell
P.O. Box 628 * Russell N.Y. 13684
Phone# (315) 347-2358 * Fax # (315) 347-4244



Audit Committee Report
May 21, 2024
audit

Dereck C Matthews
Sandra Burnham

	Vouchers	Total
General	107-137	\$54,231.89
Highway	73-90	\$48,497.49
Capital Improvement	3	\$10,392.53
Street Lights	05	\$817.25

Ayes - 4 Rowe, Matthews, Kerr, Beachard
Nays - 0
Motion carried.

OLD BUSINESS:

- Community raised garden is in the works. 7 boxes being built by BOCES, will be setting them up in a U shape. Richard will give them some fill for the bottom of their raised bed boxes.

NEW BUSINESS:

- We received the budget from Edwards-Knox School for the total of 2024 Summer Rec. The total they have given for this year is \$21,742.75 in which our half would

be \$10,871.38. We have \$9,000.00 budgeted. Supervisor Matthews will contact the school and have them send letter every year to let us know how much Russell will owe for Summer Rec in the future. Preferably as soon as they have their budget done and before our ours.

RESOLUTION: #42 Edwards-Knox Summer Rec Program 2024

A motion was made by Councilor Kerr and seconded by Councilor Beachard to accept the Memorandum.

Therefore, The Town Board is authorizing to pay \$9,000.00 towards the Edwards-Knox Summer Rec Program for the year 2024.

Ayes - 4 Beachard, Kerr, Rowe, Matthews
Nays - 0
Motion carried.

RESOLUTION: #43 Amendment to Local Law #2 of 2018 for opening 3 additional roads for multi-use trails in Russell

A motion was made by Councilor Beachard and seconded by Councilor Rowe.

Therefore, The Town Board will instruct the town lawyer to write up an amendment to Local Law #2 of 2018 for opening 3 additional roads for multi-use trails in Russell:

- McCarthy Road .6 miles
- Silver Hill Road 1.3 miles
- Dana Hill Road 2.5 miles

Ayes - 4 Beachard, Kerr, Rowe, Matthews
Nays - 0

A motion was made by Councilor Kerr and seconded by Councilor Rowe for Supervisor Matthews to contact our lawyer to draw up the amendment for the addition of the roads and for raising price on building permits. A public hearing will be held on 6/18/2024 at 5:30pm before our regular board meeting if paperwork from lawyer is received in time for an advertisement.

Therefore, a public hearing will be held on 6/18/2024 at 5:30 pm with regular meeting to follow if paperwork from lawyer is received in time for advertisement.

- Doug wanted to thank Chris for the use of the bench, they were short a bench, and Rich for bringing it.

RESOLUTION: #44 Executive Session

Motion was made by Councilor Rowe and seconded by Councilor Kerr to enter executive session @ 6:54pm to discuss building permits.

Ayes - 4 Beachard, Kerr, Rowe, Matthews
Nays - 0

Exited Executive session ended @ 7:07pm & returned to regular meeting.

Motion was made by Councilor Rowe and seconded by Councilor Kerr

Ayes - 4 Beachard, Kerr, Rowe, Matthews
Nays - 0

A motion was made by Councilor Beachard and seconded by Councilor Kerr to adjourn the meeting @ 7:08 pm

All were in favor.
Motion carried.

Respectfully submitted by
Darcie Cross - Russell Town Clerk